Present:
Steering Committee Members:
1. Mr. Darren Saywell, IWA, Vice-Chair
2. Mr. Yaw Sarkodie, Ghana
3. Mr Salisu Abudulmumin, AMCOW
4. Mr. Jon Lane, WSSCC
5. Mr. Mohamed Elrawady, CEDARE
6. Mr. Rudy Amenga-Etego, ANEW
7. Mr. Yakub Hossain, FANSA
8. Ms. Fleur Anderson, EWP
9. Mr. Henry Northover, WaterAid
11. Mr Paul Edwards, UNICEF
12. Mr. Jawed Ali Khan, Pakistan
13. Ms. Erma Uytewaal, IRC
14. Ms. Anita Gaju, Rwanda
15. Mr. Dominick de Waal, WSP
16. Mr. Robert Bos, WHO
17. Mr. Peregrine Swann, WHO
18. Ms. Cindy Kushner, Coordinator
19. Mr. Piers Cross, Senior Advisor
20. Ms. Yael Velleman, WaterAid

Action Points:
a. Next SC teleconference: 16th December 2011, 13:00-15:00GMT
b. All SC Members are requested to reach out to constituencies to ensure high level participation in the HLM, and ensure that global-level information from the Secretariat reaches country level
c. All SWA Partners are encouraged to support countries to complete the GLAAS Survey.
d. Darren and Piers will follow up with the Marseilles-WWF Secretariat on the Ministerial aspects and linking the SWA HLM.
e. Cindy will follow up with CEDARE on putting SWA on the Arab Water Forum agenda.
f. All SC Members are kindly requested to submit information on events in sector 2012 to the Secretariat.

1. **Update from Vice-Chair**
   • Darren Saywell is now the SWA Vice-Chair and chaired the teleconference. The Steering Committee thanks Sanjay Wijesekera for his hard work over the past year in leading the SC and looks forward to continued collaboration with him in his new role at UNICEF.
   • New Steering Committee member: Anita Gaju from Rwanda, representing non-Anglophone African country governments
   • New SWA partners: Plan International USA, Millennium Water Alliance, Water for People, CEWAS

2. **2012 High Level Meeting update**
Previously, SC members have identified the following factors required for a successful HLM: a) meeting should take place at the World Bank spring meetings; b) a high level chair should be secured; and c) political drivers (country and donor preparatory processes). These factors are now all either in place or in progress:
   • High level chair: A suitably high-level chair is nearly secured and is expected to be announced in November.
   • The date for the HLM is now confirmed as Friday 20th April, one day prior to the start of the World Bank spring meetings. UNICEF and the World Bank are continuing discussions with the Bank regarding the hosting of the HLM on Bank premises, and at the moment the discussion is positive.
   • The HLM concept note has been drafted and circulated by the Secretariat and is available on the website.
   • The Country preparatory process for the HLM has been launched and initial guidance sent to all members. The Secretariat is asking members to reach out to constituencies to ensure high level participation, and ensure that global-level information reaches country level.
All SC Members are requested to reach out to constituencies to ensure high level participation in the HLM, and ensure that global-level information from the Secretariat reaches country level.

- SWA donor members have met at Stockholm Water Week to discuss the measures needed for a Donor HLM preparatory process. A donor meeting may be convened after the Bonn conference in November. Over the coming months this process will require more emphasis.
- The list of countries invited to the HLM does not currently contain Brazil, China and India – as these are not clearly identifiable as donor or recipient countries. The HLM Task Team has agreed that these countries should be approached for some level of participation, but a more nuanced approach is needed as these countries do not sit squarely in either the developing country or donor category.
- GLAAS is slated to be published by the end of March, so that it will be available 3 weeks before the HLM. Bruce Gordon has now taken over as Manager from Federico Properzi who has moved to UN-Water. Gathering the data in Africa has been challenging this year in the absence of the CSO process, but there has been support from SWA partners. So far, we have received a response from 50% of countries stating that they will cooperate with the process. CPEPA is supporting countries in 26 African countries. There has been some delay in securing funds and this is problematic as it is not possible to put the country support structures in place for other countries. In the interim, the Secretariat will work to encourage SWA Partners to support efforts to complete the GLAAS Survey. CEDARE offered to help ensure that Arab countries complete the GLAAS.
  - All SWA Partners are encouraged to support countries to complete the GLAAS Survey.
- Countries and donors should be aware that full participation in the HLM is conditional upon participating in GLAAS, as GLAAS data is critical for the accountability purpose of a successful HLM. We need to make this link clearer and mutually reinforce these processes. CREPA is organising a ministerial meeting in December where ministers and others will meet. The Secretariat is working with CREPA to use this gathering as a regional preparatory opportunity.

3. Other political processes
- Bonn Green Growth meeting: Christoph from BMZ is working to ensure WASH and SWA are included.
  - SC Members attending Bonn are requested to inform the Secretariat so that we can coordinate interventions.
- Mumbai WSSCC Forum: WSSCC will ensure the HLM and SWA are visible at the Global Forum on Sanitation and Hygiene in October. As several SWA Partners are attending, the Secretariat will organize a Side Meeting to brief people about GLAAS, the HLM, and a general SWA update (e.g country processes).
- Busan: It has been difficult to influence the agenda as there are not many SWA Partners heavily engaged. UNICEF’s Executive Director is attending and the Dutch Minister is attending. SC Members will work to put SWA on the agenda. Also, Henry Northover from WaterAid is attending and will collaborate with health NGOs on mini panels and other opportunities to discuss best practices on Aid Effectiveness in the WASH sector.
  - The key message at Busan is to put SWA forward as an operational sector response to the aid-effectiveness agenda.
- Marseilles WWF: The Secretariat is coordinating a session under the hygiene and health target focused on financing and inter-sectoral linkages with health and education. Efforts will also be made to take advantage of the political opportunity of WWF.
  - Darren and Piers will follow up with the Marseilles-WWF Secretariat on the Ministerial aspects and linking the SWA HLM.
- Kuala Lumpur IWA meeting: Darren reported that efforts are being made to ensure SWA is on the agenda in the closing session. The IWA meeting is a unique opportunity to engage the private
sector. The minimal presence of the private sector in SWA is an increasingly common concern about the Partnership.

- Arab Water Forum at end of November – Efforts will be made to include SWA in the MDG Session.
  - Cindy will follow up with CEDARE on putting SWA on the Arab Water Forum agenda.

4. Country processes
NPRI attempts to assist national processes in fragile off track countries. The Country Processes Task Team (CPTT) is aiming to support 5-8 countries in the medium term. Currently the CPTT is working to define a way to identify which SWA partners are best placed in-country to initiate a dialogue to stimulate demand. It is important that the process of defining NPRI support is demand-led from countries. Several countries have already expressed interest and the CPTT is compiling requests right now.

At Stockholm, there appeared to be a separation between NPRI and the CPTT. The two are now more aligned. NPRI describes set of activities around national planning processes; the CPTT is SWA’s group of people that contributes to these processes. One is not subsumed by the other. The CPTT manages or helps oversee SWA’s engagement with the planning activities that NPRI supports.

5. Governance issues
A small group continues to define an approach for engaging Latin American countries in SWA, using the HLM, GLAAS and CSOs as opportunities. So far, SDC and IRC are engaged. WSP has not up until now engaged while there has been interest from the IADB to become involved. The Secretariat has a volunteer (Charlotte Lie-Piang, formerly with the Dutch government) currently providing support to the group.

Annual Partnership Meeting: We continue to look for the right venue where many SWA Partners will already be gathered. In the last SC meeting, Marseilles was discussed but given the short amount of time before the HLM this is probably unrealistic. The Secretariat will continue to identify an appropriate venue.

- All SC Members are kindly requested to submit information on events in sector 2012 to the Secretariat.

6. AOB
Communications – With WaterAid’s support, the current website is being updated so that the opening page is better targeted to new viewers and also that the 2012 HLM Reference Material is easily accessible to users. There are technical limitations to the current website but there will be improvements. WSSCC are working on a major haulover of the website design; however, this will not likely be launched until after the HLM.

WSSCC has received its funding and the advertisement for the Secretariat Communications Officer (to be based at WSSCC) has been posted. All communications activities will accelerate once that person is in place.

AMCOW: the AMCOW Executive Committee (Ministers) will meet on 20th – 22nd October in Johannesburg. At last meeting in Tunis requested that SWA and AMCOW secretariat will present note on the HLM at next commitment. Piers Cross will attend the ExCo meeting and make the presentation, which will be finalized with the AMCOW Secretariat.

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