## Political Dialogue

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<tr>
<th>Action</th>
<th>Responsible</th>
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<tr>
<td>Circulate information on the high-level breakfast held at the UN General Assembly</td>
<td>Secretariat</td>
<td>18th October</td>
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<tr>
<td>Mobilise constituencies and take leadership on the High Level Commitments Dialogue (HLCD)</td>
<td>Steering Committee</td>
<td>On-going</td>
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<tr>
<td>Develop HLM theme and meeting design and share for discussion</td>
<td>HLM sub-group</td>
<td>30 October</td>
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## Strengthening the Partnership

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<tr>
<th>Action</th>
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<tr>
<td>Address constituency definitions in Governance Document</td>
<td>Governance Team</td>
<td>post-Partnership Meeting (with SC guidance)</td>
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<tr>
<td>Circulate the revised, endorsed Governance Document</td>
<td>Secretariat</td>
<td>18th October</td>
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<tr>
<td>UNICEF to contract consultants for the SWA Review</td>
<td>Secretariat (UNICEF) with SWA Review Oversight Committee</td>
<td>30 October</td>
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<tr>
<td>Refine concept note and agenda for the Partnership Meeting</td>
<td>Secretariat</td>
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<td>Send out comprehensive admin note for the Partnership Meeting</td>
<td>Secretariat</td>
<td>12th October</td>
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<tr>
<td>Share summary of interim arrangements during Cindy's maternity leave with clear guidance on roles and responsibilities</td>
<td>Secretariat</td>
<td>25th October 2013</td>
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### Steering Committee Members

1. Mr. Darren Saywell, Vice-Chair
2. Mr. Peter Mahal Dhieu, South Sudan
3. Mr. Sana Jawara, The Gambia
4. Mr. Irfan Tariq, Pakistan
5. Mr. Jean De Dieu Rakotondramihamina, Madagascar
6. Mr. Roberto Acosta, Paraguay
7. Mr. Leonard Tedd, DFID
8. Ms. Heather Skilling, USAID
9. Mr. Dick van Ginthoven, DGIS
10. Mr. Jamie Bartram, UNC
11. Mr. Dibalok Singha, FANSA
12. Mr. Thilo Panzerbieter, EWP
13. Mr. Henry Northover and Clare Battle, WaterAid
14. Ms. Ebele Okeke, Lead Spokeswoman
15. Mr. Oeward Chanda, AfDB
16. Mr. Dominick de Waal, WSP/WB
17. Mr. Sanjay Wijesekera, UNICEF
18. Mr. Bruce Gordon, WHO
19. Mr. Salisu Abdulmumin, AMCOW
20. Mr. Chris Williams, WSSCC
21. Mr. Patrick Apoya, WSA
22. Mrs. Chitralekha Yadav, Nepal
23. Mr. Baker Yiga, ANEW
24. Ms. Almut Nagel, BMZ
25. Mr. Federico Properzi, UN-Water
26. Mr. Johan Gely, SDC
27. Ms. Cindy Kushner, Coordinator
28. Mr. Piers Cross, Senior Advisor
29. Ms. Clarissa Brookehurst, Senior Advisor
30. Ms. Fiorella Polo, Monitoring and Outreach
31. Ms. Ceridwen Johnson, Communications
32. Mr. Yaw Sarkodie, Advisor
33. Ms. Naomi Parekh, Events and Protocol

### Observers

19. Mr. Salisu Abdulmumin, AMCOW
20. Mr. Chris Williams, WSSCC
21. Mr. Patrick Apoya, WSA
22. Mrs. Chitralekha Yadav, Nepal
23. Mr. Baker Yiga, ANEW
24. Ms. Almut Nagel, BMZ
25. Mr. Federico Properzi, UN-Water
26. Mr. Johan Gely, SDC
A. Welcome by Darren Saywell, SWA Vice-Chair

Darren welcomed four (4) new members (Sana Jawara- The Gambia, Chittra Lekha Yadav -Nepal, Roberto Acosta - Paraguay, and Patrick Apoya - WSA) of the Steering Committee and reminded the group that this Virtual Meeting served as the preparatory meeting for the face to face meeting, which will be held on Thursday 14th November, in Geneva, after the Partnership Meeting.

B. Political Dialogue

1. Chair Engagement, Darren Saywell, Vice Chair and Sanjay Wijesekera, UNICEF

Darren outlined the recent opportunities to use the Chair such as Stockholm Water Week and the UN General Assembly. At Stockholm Water Week, the SWA Chair opened and closed Africa Day, as well as the closing address in the SWA Session. For more information about SWA at Stockholm, visit the website page [http://www sanitationandwaterforall.org/worldwaterweekinstockholm2013.html](http://www.sanitationandwaterforall.org/worldwaterweekinstockholm2013.html)

At the United Nations General Assembly (UN GA), the Chair convened a High Level Breakfast meeting on the linkages between WASH and nutrition; spoke at a lunch convened for the SG and had a bilateral meeting with the UN Deputy Secretary General (DSG) and also participated in other meetings. The Chair was well briefed and spoke ‘from the heart’ rather than prepared speeches and was a powerful advocate. The High Level Breakfast was effective in bringing together WASH and Nutrition decision-makers. Speakers were well aligned around (a) recognition of the evidence that WASH and nutrition are inter-linked and have great potential for convergence and (b) that monitoring is critical especially setting of cross-sectoral indicators— e.g. WASH indicators in nutrition programmes and vice-versa. Scaling Up Nutrition (SUN) Lead Group members (CEO of Unilever and Executive Director of the World Food Programme) participated in the SUN meeting and spoke about WASH as key to nutrition. The Vice Chair expressed his gratitude to the Secretariat for well-coordinated support; and also thanked WaterAid for their role in getting the President of Liberia Ellen Johnson Sirleaf to co-chair the breakfast session with President Kufuor.

The Vice-Chair also informed SC members that the Chair, together with the UN DSG, will be sending letters to Heads of State to build momentum towards the 2014 HLM.

In addition, the Vice-Chair informed the meeting that the Chair may be available to visit a couple of countries in early 2014. He entreated SC members to send their initial ideas and/or requests to the Secretariat.

**Action:** Secretariat -- Share update from the high-level breakfast held at the UN General Assembly

**Action:** Secretariat -- Coordinate requests from Steering Committee members on the use of the Chair to support country level dialogue

2. High Level Commitments Dialogue, Sanjay Wijesekera, UNICEF

Sanjay highlighted on the two key documents recently shared with all partners; the Introduction to the High Level Commitments Dialogue (HLCD) and the Guidelines for Advocacy Campaigns. Sanjay called on the Steering Committee members to take up leadership roles in the HLCD, by mobilising their own constituencies; and also making sure that their respective constituencies are fully aware of the guidance. In addition, he implored SC members to work closely with other partners to follow up on the country level processes. He finally appealed to global partners (who have country level representation) to engage their country-level staff to support governments to have inclusive country level processes that will culminate in a successful HLM in April 2014.

On the theme for the 2014 HLM, a suggestion was made to the Sub-Group to ensure close link with the Post 2015 agenda. It was agreed that the theme for HLCD should be meaningful for countries in order to enable them come up with meaningful commitments which are evidence based. On the HLM, the meeting recommended to the Sub Group to select a theme that will attract finance ministers and also be of interest to the World Bank. This implied that the title should be framed around "results and resources language". For, a study carried out by the University of
North Carolina (UNC), indicated that finance ministers will be more willing to participate in an event that is interesting and also where they can learn something.

Summary of comments from SC members:
- The group welcomed the documents and outline of the preparatory process
- Highlighted on the need to do things differently to ensure that the HLCD has commitments from Ministers of Finance and also how partners in country could support governments to strengthen inclusive processes at the country level.
- Endorsement on strong leadership from SC members in the HLCD
- Need to link the HLCD to Post 2015 development agenda
- Call to create better understanding of the monitoring landscape and its complexity and some of the measures being taken to resolve that; address issues of sustainability and absorptive capacities of developing countries; and focusing on results which will culminate in universal access.
- A link between SWA’s focus on improved national planning should be more explicit in the guidelines on developing commitments.

**Action:** Steering Committee -- Mobilize constituencies and take leadership on the High Level Commitments Dialogue (HLCD)
**Action:** Secretariat and HLM team -- Develop HLM theme and meeting design and share for discussion

B. Strengthening the Partnership

1. **Governance, Darren Saywell, Vice Chair**
Darren outlined the suggested edits to the Governance document. There was broad agreement on the document and therefore endorsement of the current version of the SWA Governance document.

**Action:** Secretariat -- Share revised Governance Document

2. **SWA review, Piers Cross, SWA Secretariat**
The Steering Committee decided some months ago to take an external view on SWA progress. A sub group has been working on the Terms of Reference (ToR). The Consultants that will be recruited are expected to participate in the Partnership Meeting (PM) so as to (1) understand SWA and all partners (2) impact assessment and progress review – November 2013 to January 2014, and (3) participate in pre and post HLM and present final report after that event (May 2014)

The TOR has been developed with the expectation that a 2 person team made up of a senior WASH global specialist and senior partnership specialist will be recruited. Short listing of consultants has been made and soon a decision will be taken to recruit the most responsive Consultants.

**Action:** SWA Review Group -- Agree on team of consultants for the SWA Review
**Action:** Secretariat -- Contract SWA Review consultants

3. **2013 Partnership Meeting, Piers Cross, SWA Secretariat**
The main objective is to take stock of the partnership. The meeting is designed to hear all partners and collect views on the status of the partnership; and also learn lessons and consolidate achievements made. The Secretariat, in collaboration with the Working Group, had developed a concept note which will be shared with all partners.

The Secretariat will recruit a three person facilitation team who will offer professional guidance on how to make best use of the time in order to meet the meeting objectives.

The Secretariat will send out a full administrative note for the meeting by the end of the week (11th October 2013). This will enable partners to start making their travel arrangements and hotel bookings.

**Action:** Partnership Meeting Group -- Refine concept note and agenda for the Partnership Meeting
**Action:** Secretariat -- Send out comprehensive admin note for the Partnership Meeting
4. **Secretariat Update, Cindy Kushner, SWA Secretariat**

Ms Cindy Kushner, (Coordinator at the SWA Secretariat) will proceed on maternity leave with effect from 25th October 2013. In view of that Yaw Sarkodie has been engaged as part of the SWA Secretariat staff with effect from 1st October 2013 through HLM in April 2014. As part of strategies to beef up capacity within the Secretariat, Clarissa Brocklehurst will take on the overall coordinator role; whilst Ms. Fiorella Polo will lead the country preparatory. The Secretariat promised circulating to members detailed "cover up plan" whilst Cindy is on maternity leave. A more detailed Secretariat update will be presented at the face to face meeting.

**Action:** Secretariat -- Share summary of interim arrangements during Cindy's maternity leave with clear guidance on roles and responsibilities

C. **AOB**

Country Processes Task Team, Dominick de Waal, Chair CPTT

The Chair of the CPTT briefed SC members on the status of the Task Team's activities. According to him, the CPTT was/is about finding and understanding how to bring the most off track countries back on track. In particular, the initial mandate was to understand why certain countries are failing and study the interface between aid and domestic institutions. The CPTT set out to support a process of getting back on track in five countries. It started with a top down approach and changed to a more demand led approach. From the records, as at the end of September 30th, 2013 only two countries **Burundi and South Sudan** have made specific request for NPRI support.

In the view of the Chair, although Liberia has been a forerunner in this process and a number of partners have coalesced around Liberia and some good progress made; the expected donor respond has not been witnessed in the country. This was creating much frustration for the government as the key building blocks have been put in place, yet donors have not reciprocated the efforts of the government with more funding. DGIS have put money in to Liberia but there has not been that much more funding forthcoming. The CPTT Chair requested for space at the Partnership for thorough discussions to be made on this "theory of change" and its ramifications for the sector at the country level.