The SWA Country Processes Task Team (CPTT) - ToR

Date: 11 December 2015

Background

The Sanitation and Water for All (SWA) partnership’s strategy recognises the development of strong systems and adequate sector capacity as the essential building blocks of its vision of universal access to safe water and sanitation for everyone, everywhere, forever. According to its Governing Document, the Steering Committee (SC) has the power to create and oversee Working Groups or Task Teams. The Country Processes Task Team (CPTT) was established by the SC in 2010.

Strengthening government-led national processes is one of SWA’s key objectives and central to the Partnership’s new strategy. Drawing upon previous work of the Country Processes Task Team, SWA has identified four Collaborative Behaviours (for both development partners and governments), which are essential to ensuring that support to the WASH sector is effective, equitable and sustainable.

Building on the evolution of the global landscape through the agreement of the Sustainable Development Goals (SDGs) and the launch of SWA’s new strategy, and recognising the achievements of SWA’s Country Processes Task Team to date, this ToR sets out the refreshed strategic focus of the CPTT.

Purpose

The purpose of the SWA’s Country Processes Task Team is to:

Ensure adoption of the Collaborative Behaviours by all SWA partners, to enable more effective country processes and lead to strengthened national sector capacities for developing and sustaining universal access to safe water and sanitation for everyone, everywhere, forever.

Objectives:

- To promote the adoption of the SWA Collaborative Behaviours in and by the sanitation, water and hygiene sector that leads to: improved national and local leadership of the sector; increased donor flows through country systems; increased domestic WASH investment; more effective use of available resources; and sustainable management of infrastructure and services.

- To support the SWA partnership in facilitating, implementing, monitoring, and reporting the Collaborative Behaviours by coordinating the experience and the expertise of SWA partners to strengthen national planning processes, service delivery pathways and the ‘absorptive capacity’ of countries, towards achieving and sustaining equitable access to WASH services.

Activities:
1. Provide input and expertise to the evolution of SWA’s High Level Political Dialogue (and associated meetings such as the Sector Ministers Meeting (SMM) and High Level Meeting (HLM)), working in close collaboration with the High Level Political Dialogue Working Group.

2. Support the implementation of the SWA Collaborative Behaviours at country level. This may include:
   a. Working with the SWA Secretariat to build awareness and understanding of the Behaviours across the broader SWA partnership.
   b. Pro-actively disseminating - and when necessary developing - overall guidance on how to implement the Collaborative Behaviours, and acting as an entry point for countries looking to draw upon guidance and learning around the SWA Behaviours and system building agenda.
   c. Facilitating and enabling provision, by SWA partners, of technical support to strengthen national and local WASH sector capacities.
   d. Facilitating monitoring and reporting of performance against the SWA Collaborative Behaviours, in collaboration with SWA’s Global Monitoring Harmonisation Task Team (GMHTT)

N.B. Provision of support will be demand led.

3. Facilitate learning and exchange around the system building agenda by:
   a. Identifying and utilising opportunities to share key learnings (such as the Stockholm and University of North Carolina (UNC) conferences, SANs ... etc.).
   b. Strengthening the evidence base and adding new knowledge through research in key areas related to the system building agenda.
   c. Collation and sharing of useful sector strengthening resources.

4. Act as champions of the systems building agenda both within members’ own governments/agencies and across the SWA partnership as a whole, mobilising others to do the same.

Participants

The CPTT is open to all those who share its objectives and are willing to actively contribute organisational resources to support the Task Team’s work (e.g. through writing and/or reviewing papers). The CPTT will endeavour to ensure balance of representation across SWA’s constituencies, particularly country governments.

Functioning

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1 The actual delivery of in-country technical support is the responsibility of individual SWA Partners, and is outside the mandate of the CPTT.
2 This will be done in collaboration with the Research & Learning constituency of SWA.
The CPTT will hold both virtual meetings and occasional face-to-face meetings (back to back with sector events).

The CPTT will continue to use the Dgroups platform to disseminate information, share documents and facilitate discussion among members. Task Team minutes and papers will be made available to the wider SWA partnership via the SWA website, and updates on the Task Team’s activities will be included in the SWA Partnership newsletter.

CPTT members will bring their own organisational resources to bear on the activities of the Task Team. The Task Team will draw upon the support of the SWA Secretariat, including:

- Representation of at least one Secretariat team member at CPTT meetings
- Provision of organisational support in implementation of learning events (e.g. at Stockholm and or UNC)
- Provision of support in communications on progress and products (results) produced by the CPTT
- Provision of financial support as necessary, for example to facilitate the participation of country government representatives at face-to-face meetings.

All support needs will be outlined in an annual work plan that will include any major pieces of work and meetings that will require support from the secretariat or non CPTT members.

**Accountability**

The CPTT will report regularly to the SWA Steering Committee and Executive Chair, and will work with the SWA Secretariat and Steering Committee to track the Task Team’s performance as part of the Partnership’s broader Results Framework. The activities of the CPTT will be supported and monitored by the Executive Chair.

At the next SWA Partnership Meeting (Autumn/Winter 2017) the CPTT will set out a statement of accomplishments. This will be used to determine whether the objectives of the Task Team have been achieved.